

## HOUSEKEEPING and EVENTS STAFF

The Center for Rural Development, located in Somerset, Kentucky, invites applications for temporary, part-time housekeeping and events position(s) in the Sales and Events department. The Center is a national model for economic development in rural areas, serving a forty-two county service area of Southern and Eastern Kentucky with a wide array of programs.

Dedicated, dependable and hard working individuals are needed to assist with janitorial and housekeeping services. Staff are scheduled on an as-needed basis; the position(s) are non-exempt with variable hours. The work varies and is often physical. Responsibilities include maintaining the building and surrounding areas in a clean and orderly fashion. Additionally the position(s) will assist with the systematic set up, breakdown and storage of equipment for a variety of events held at the facility, including, but not limited to training seminars, conventions, weddings, etc. The position(s) retain job specific accountability and report to the Director of Sales and Events.

Minimum qualifications: Must be at least 18 years old to apply. A High School Diploma or equivalent and related experience is preferred. Individuals must possess excellent communication and interpersonal skills. The successful applicant must have the ability to be a self-starter, dependable, and work well independently.

The Center is an equal opportunity institution. Interested applicants may apply online at [www.centertech.com/jobs](http://www.centertech.com/jobs).

The Center for Rural Development  
Housekeeping & Events Staff