



Technology Training Grant Program
The Center for Rural Development
www.centertech.com/C-TRAIN



What is the C-TRAIN Technology Training Grant Program?

C-TRAIN is a grant program funded by the U.S. Small Business Administration and administered by The Center for Rural Development that enables eligible businesses to seek financial assistance to train their employees in qualified areas of technology training. Grants are awarded on a competitive basis subject to the availability and limitation of funds.

What are the objectives of the C-TRAIN program?

1. To support balanced training programs that lead toward higher-tech skills and higher paying information technology related jobs.
2. To support information technology related training programs that are relevant to the work of the company and will assist rural businesses in becoming more competitive in today's hi-tech economy.
3. To provide opportunities that assist existing companies with employee retention through promotions and the creation of new jobs.
4. To compensate for uneven training levels in our rural area, enhancing the recruitment of new companies to the region.

Who is eligible to apply for a C-TRAIN grant?

Businesses that are located in the 42-county service area of The Center for Rural Development are eligible to apply for and receive C-TRAIN grants. Eligible businesses include corporations (including non-profit), limited liability companies, partnerships, sole proprietorships, and private educational institutions.

Who can participate in the training if a C-TRAIN grant is awarded?

Eligible trainees must be regular full-time employees of the company who receives the grant. They also must be U.S. citizens working in the 42-county service area of the grant program.

What type of training is eligible to be funded through the C-TRAIN program?

Courses that are eligible for C-TRAIN funding meet the program's definition of technology: the current and next generations of information technologies and the essential support skills associated with them. See the C-TRAIN Program Guide for specific examples of qualified courses.

Who can provide qualified training under the C-TRAIN program?

Training providers utilized to deliver C-TRAIN approved services may be public or private secondary or post-secondary educational institutions, or qualified private companies authorized by law to deliver a program of skills training or education. The business applying for a grant may indicate their preference for a training provider, which is subject to approval by C-TRAIN.

How much financial assistance is available through the C-TRAIN grant program?

Businesses that are awarded grants are eligible for a reimbursement of 80% of the training cost upon successful completion of the training, up to a maximum of \$20,000 in C-TRAIN funds per business in a one-year period of time.

How are C-TRAIN grants awarded?

Grant applications are scored by a Review Committee based on uniform criteria that support the program's four primary objectives. Applications are considered in order of receipt, and are awarded through a competitive process at monthly review meetings.

How can I apply for a grant or learn more about the C-TRAIN program?

The C-TRAIN Program Guide provides extensive information and must be utilized in order to complete a grant application. The Program Guide, Grant Application, and other information is available on the Internet at www.centertech.com/c-train or by mail by calling (606) 677-6000 or writing The Center for Rural Development, 2292 S. Highway 27, Somerset, Kentucky, 42501.

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